

**CITY OF WINONA**  
**Regular City Council Meeting**  
**520 Dallas St. Winona, TX**  
**Tuesday September 17<sup>th</sup>, 2019**

**MINUTES**

**On this 17<sup>th</sup> day of September 2019 the Winona City Council convened at the Community Center located at 520 Dallas St, Winona, Texas at 6:30 pm in a Regular City Council Meeting. The meeting was open to the public and the following were present:**

**Members Present:** Mayor Curtis Land, Mayor Pro-Tem Dee Roden, Alderman Craig Attaway, Alderman Terry Cole, Alderman Karen Hysell

**Members Absent:** None

**Guest Present:** Roy Rutledge, Darla Smith, Ronnie Pilcher, Ken Hayley, Karitha Hayley, Gene Keenon, Gary Fox, Vicki Kay

**A. CALL TO ORDER**

**FIRST ORDER OF BUSINESS**

Roll Call. Public notice of this meeting has been given and a quorum is present.

**B. INVOCATION**

At this time Mayor Curtis Land asked everyone to observe in the Pledge of Allegiance and a moment of silence.

**C. VISITORS OPEN FORUM**

Guest spoke at this time.

**D. APPROVAL OF MINUTES:**

**1. August 20<sup>th</sup> Regular Council Minutes.**

Motion was made by Alderman Terry Cole to approve the August 20<sup>th</sup>, 2019 Regular minutes and seconded by Mayor Pro-Tem Dee Roden.

All in favor; none opposed. Motion carried unanimously.

**E. APPROVAL OF FINANCIALS:**

**1. Approval of August 2019 Financials**

No financials to approve. Will be on the October agenda for approval.

**F. MONTHLY REPORTS OR UPDATES:**

**1. Utility Department**

Mayor Curtis Land updated council on utility department projects throughout the month.

**2. Park**

No update on the park

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**3. Mayor Report**

Mayor updated council of projects he was working on during the month.

**G. DISCUSSION AND ACTION ITEMS:**

**1. Discussion and possible action on approving to adopt the budget for 2019/2020. (Ordinance 196)**

Motion was made to approve the presented budget for the 2019/2020 Fiscal Year by Alderman Terry Cole and seconded by Mayor Pro-Tem Dee Roden.

All in favor; none opposed. Motion carried unanimously.

**2. Discussion and possible action on approving to adopt the ad valorem tax rate for City of Winona for 2019/2020 Fiscal Year at \$0.402997. (Ordinance 197)**

Motion was made to adopt the tax rate of \$0.402997 by Alderman Craig Attaway and seconded by Alderman Terry Cole.

All in favor; none opposed. Motion carried unanimously.

**3. Discussion and possible action to add a city phone for the Mayor due to a new HB passed (HB944) that went into effect 09/01/2019.**

Motion was made to approve the Mayor a city phone by Alderman Terry Cole and seconded by Mayor Pro-Tem Dee Roden.

All in favor; none opposed. Motion carried unanimously.

**4. Discussion and possible action on doing a rate study on our utility system to determine what our rates should be compared to where they are currently.**

Motion was made to allow Mayor Pro-Tem Dee Roden and Alderman Karen Hysell to conduct a rate study by Alderman Terry Cole and seconded by Alderman Craig Attaway.

All in favor; none opposed. Motion carried unanimously.

**5. Discussion tabled from August meeting with possible action to consider updating Ordinances on City Building Codes for residential buildings. (Terry Cole)**

Motion was made to table item until October meeting by Alderman Terry Cole and seconded by Mayor Pro-Tem Dee Roden.

All in favor; none opposed. Motion carried unanimously.

**6. Discussion tabled from June meeting with possible action to determine a list of critical city functions. (Karen Hysell)**

Motion was made to table item by Alderman Terry Cole and seconded by Mayor Pro-Tem Dee Roden.

All in favor; none opposed. Motion carried unanimously.

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**7. Discussion tabled from June meeting with possible action to direct staff to prepare detailed procedure manuals for critical city functions. (Karen Hysell)**

Motion was made to table item by Alderman Terry Cole and seconded by Mayor Pro-Tem Dee Roden.

All in favor; none opposed. Motion carried unanimously.

**8. Discussion and possible action on the duties and evaluations with possible pay increases for the following employees: Carl Jones, Carl “Bo” Ingerson Utility Department, and Deana Powell City Secretary with a possible pay structure change for City Secretary from salary to hourly for the 2019/2020 Fiscal Year.**

Motion was made to Increase the pay of Carl Jones and Carl Ingerson by \$1.00 per hour and Deana Powell’s salary to reflect an increase to \$700 weekly by Alderman Terry Cole and seconded by Alderman Craig Attaway.

All in favor; none opposed. Motion carried unanimously.

Motion was made to keep City Secretary as a salary non-exempt employee by Alderman Terry Cole and seconded by Alderman Karen Hysell.

All in favor; none opposed. Motion carried unanimously.

**9. Discussion and possible action to see about possibly hiring Darla Smith as a part-time worker in the office.**

Motion was made to hire Darla Smith by Mayor Pro-Tem Dee Roden and seconded by Alderman Karen Hysell.

All in favor; none opposed. Motion carried unanimously.

**H. EXECUTIVE SESSION:**

*The City Council reserves the right to convene into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meeting Act, Government Code, Section 551.071 (Consult with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personal Matters), 551.076 (Deliberations about Security Devices), and 551.087 (Economic Development). This session is discussion only and any decisions made during this discussion will be mentioned and voted upon once reconvened into regular session.*

**Mayor closed regular session at 7:22pm and opened executive session at 7:25pm. Executive session was closed at 7:50pm and regular session was reopened at 7:50pm.**

**A certified agenda was provided by Mayor Land for this session.**

**1. Discussion on the duties and evaluations with possible pay increases for the following employees: Carl Jones, Carl “Bo” Ingerson Utility Department, and Deana Powell City Secretary with a possible pay structure change for City Secretary form salary to hourly for the 2019/2020 fiscal year.**

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- 2. Discussion to see about possibly hiring Darla Smith as a part-time worker in the office.**

**I. ADJOURNMENT**

Alderman Terry Cole made the motion to adjourn this meeting at 7:52 pm.

Seconded by Mayor Pro-Tem Dee Roden.

All in favor; none opposed. Motion carried unanimously.

With no other business to come before the council this meeting was adjourned.

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Curtis Land, Mayor

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Deana Powell, City Secretary